



General Membership Meeting  
October 25, 2017  
**ST Cloud Police Department**  
101 11th Ave N, St Cloud  
Training Rooms  
8:30am-4pm

Minnesota PSAP Continuity of Operations (COOP) Planning Workshop

- 8:30 – Meet & Greet (coffee-donuts provided by ECN)
- 9:00 – Information seminar presented by OEC
- 12:00 – Lunch break and MN Joint Chapter of APCO-NENA meeting.  
Lunch is provided to all participants in COOP Workshop by APCO-NENA
- 1:00 – OEC COOP continues with Workshop session
- 4:00 - Closing

Chapter Business - Noon-1pm

APCO-NENA Chapter Members not attending COOP training or meeting in person can join via Conference Bridge: 1-877-685-5350, Passcode 612-673-5913#

Meeting called to order at noon by Darlene Pankonie.

Introduction of board members to the group, showed web site to group highlighting job postings, availability of Bylaws, Policy manual and where to find minutes and agendas.

If you are a member of either NENA or APCO, this makes you a member of this group, you do not need to have dual memberships to be part of the Chapter. Promoted awards and tributes at the State conference

- Approval of Agenda for October 25, 2017 – Motion by: Judy Diehl, Second by: Pat Wallace. Motion carried.
- Approval of Minutes from July 26, 2017 – Motion by: Christine McPherson, Second by: Judy Diehl. Motion carried.

- Treasurers Report – Lauren: no change since last meeting, received APCO portion of MSA conference funding. Still looking for CDARS investment fund potential opportunity. Combining accounts/separate ledgers \$3,998.75 for each APCO/NENA from State conference. Business and non-profit funds. Look to consolidate to 1 bank (Merchant bank).
- Executive Council Report: standards committee and others are looking for volunteers.
- 2018 Executive Board Nominations: 1 board for elections. Information will be sent if you have interest in running for a board. Top five on the Executive Board need to be both APCO/NENA member (President, First Vice-President, Second Vice-President, Secretary, and Treasurer). The seven (7) regional and one commercial representative need only be member of APCO or NENA. The Executive Council Representative does need to be an APCO member. December elections. Elections will be electronic. January meeting for swearing in the new board for the 2018-2019 term. Would love to see new members on the board.
- Spring 2018 APCO-NENA-MSA 9-1-1 Conference (March 19-21-Arrowwood): 11<sup>th</sup> annual APCO-NENA/MSA PSAP Conference. Previously 3 entities so met with MSA to discuss how this looks now that APCO/NENA are a combined Chapter. Nothing concrete was determined. Changed name to APCO-NENA/MSA Conference. Agreed that everything should be a joint effort and supported, therefore, will be creating a joint logo. The tribute “Make a Difference Award” will be show is given by this joint support (previously was from APCO only). MSA has paid staff and APCO-NENA is all voluntary. Still working on getting all the logistics written down so we know exactly how it breaks down and will be able to pass along to the next board members. Dates are set, registration is not open yet. If you have great relationship with a vendor, spread the word that we’re interested in gaining conferences. Encourage if have a conflict, they can still do a sponsorship (coffee/rolls, break, or banquet) of the conference which includes advertisement in conference swag & booklets, training materials. Great speakers are being lined up at this time, stay tuned. Suggested that as speakers are confirmed we should be posting on the web site to generate interest in attendance (agreed).
- New Business – no new business.

Next Chapter Meeting is scheduled for Wednesday, January 24, 2018 – location TBD